
Daylight Savings Time
TITLE: Preparedness **DEPT.:** Operations
WI#: WI-OPS-039 **Author:** Chad Hygema
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JOB TITLES: **Operations Manager, Regional Manager, Operations
Coordinator, Driver Manager, Customer Service Manager,
Customer Service Coordinator, Customer Service
Representative**

1. To prepare for daylight savings time changes the following steps are taken.
 - a. An Operations Coordinator sends a fleet message to all drivers the Friday before advising of the time change.
 - b. Our TMS system automatically adjusts and corrects JIT windows to reflect the time change.
 - c. Our Omnitracs EOBRs automatically calculate the time change when it occurs and adjusts driver logs to ensure correct Hours of Service.

Revision History:
